

**Special Meeting****May 20, 2020**

Board President Jang called the (virtual) meeting to order at 6:03 p.m.

Assemblage saluted the flag

In attendance: S. Jang, J. Kim, R. Lee, E. Min, B. Woo, J. Woo, T. Yang,  
J. Cirillo, A. Spasevski, L. DiLuzio  
J. Mattessich joined the meeting at 6:13 p.m.  
Absent: T. Matarazzo

**Statement of Presiding Officer:**

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that adequate notice of this Special Meeting has been provided to the public by a written notice dated May 15, 2020.

The meeting has been:

- Emailed to all school personnel and to the Borough Clerk
- Communicated to at least one of the Board's official newspapers
- Posted on the District's webpage

**Report of the Superintendent:**

Dr. Cirillo thanked the faculty, support staff, custodial staff, students and parents for their ongoing dedication and support during the pandemic.

2020 Teachers of the Year: Early Childhood Center– Maria Fierro, Lindbergh School – Ebet Diaz,  
Jr/Sr High School – Rick Lutz (posthumously)

High School graduation: Virtual pending further notification from the Governor's office.

**Report of the Board President:**

Mrs. Jang reiterated Dr. Cirillo's comments in thanking everyone for their hard work and support.

**Report of the Board Attorney:**

Mr. DiLuzio – No report. An unemployment matter will be discussed in closed session.

**Minute Approval:**

Motion to accept the April 29, 2020 minutes – J. Kim, second by: R. Lee, all eyes on roll call with the exception of B. Woo. Mr. Woo was not present at the April 29, 2020 meeting.

**Committee Reports/Resolution Attached**

**Audience Participation:**

Motion to open the meeting to the public: J. Woo, second by: B. Woo, all ayes on roll call

There is no public commentary.

Motion to enter into closed session: J. Woo, second by: T. Yang, all ayes on roll call

The Board will resume in open session at the conclusion of the executive session.

**Closed Session:**

Open closed session: J. Woo, second by: T. Yang, all ayes on roll call

Mr. DiLuzio, Esq. informed the members that \_\_\_\_\_ for unemployment benefits and the claim was denied. The employee filed an appeal, which was subsequently denied. The employee does have the right to re-file. The Board office has not been advised if this is a consideration yet.

Motion to close executive session: J. Woo, second by: E. Min, all ayes on roll call

Motion to re-open to the public: J. Woo, second by: J. Kim, all ayes on roll call

The board has no further business to address.

Motion to adjourn: J. Woo, second by: J. Mattessich, all ayes on roll call.

Diane Montemurro

Palisades Park Board of Education  
Palisades Park, New Jersey

May 20, 2020

Report of the Finance Committee – Mr. John Mattessich, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the 2021 IDEA (Individuals with Disabilities Education Act) grant application, and accepts the grant award upon subsequent approval as follows:

IDEA Basic (3 – 21)      \$468,607.00

IDEA Preschool (3 – 5)    \$ 10,781.00

Note: Nonpublic School allocation to be determined

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the CARES (Coronavirus Aid Relief & Economic Security) grant application and accepts the grant award for the 2019/2020 school year in the amount \$335,555.00 as follows:

Public School Allocation      \$ 278,410.00

Nonpublic School Allocation    \$ 57,145.00

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Business Administrator's budget transfers for February, March & April 2020. (On file in the Board Office)
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the bank transfer of \$3,575.00 from the Cultural Arts Account #0202001328 (Connect One Bank) to the Current Account #8100245642 (PNC Bank).
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an Agreement between the BOE and Bayada Home Health Care, Inc. to provide in-school nursing care for a special needs student attending an out-of-district placement. Agreement effective July 1, 2020 through June 30, 2021. Fees: \$55.00 per hour for RN services. \$46.00 per hour for LPN services.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an Agreement between the BOE and Bayada Home Health Care, Inc. to provide Substitute Nursing services to the district on an "as needed" basis for the 2020/2021 school year. Agreement effective July 1, 2020 through June 30, 2021. Hourly rate: \$60.00 per hour for RN services.

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial report of the Business Administrator for the month ending 4/30/20. (Report are on file in the Board Office for review)

Be It Further Resolved, that the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) no major account or fund in the 2019/2020 budget has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of this fiscal year.

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following **Food Service** invoices for Pomptonian, Inc. in the amount of **\$26,220.92**:

<u>Invoice #</u>	<u>W/E</u>	<u>Amount</u>
637-032020	03/20/20	\$18,166.32
637-032720	03/27/20	\$ 448.04
637-041720	04/17/20	\$ 3,375.10
637-042420	04/24/20	\$ 224.24
637-050120	05/01/20	\$ 4,007.22

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following payroll amounts:

March 30, 2020	\$759,164.60
April 15, 2020	\$748,375.27
April 30, 2020	\$830,401.58
May 15, 2020	\$763,414.02

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **May 2020 invoices** in the amount of **\$523,827.42** as follows:

Fund 10 (Current Expenses)	\$522,162.77
Fund 20 (Special Revenue)	<u>\$ 1,664.65</u>
	\$523,827.42

Introduced by: J. Woo

Seconded by: J. Kim

All ayes on roll call, except T. Matarazzo (absent)

Palisades Park Board of Education  
Palisades Park, New Jersey

May 20, 2020

Report of the Personnel Committee – Dr. Matarazzo, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity/ family leave extension for Teresa Sculco, Lindbergh School teacher. Mrs. Sculco will return to district September 1, 2021.
  
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Jennifer Valli, BSI teacher at Lindbergh School, effective May 15, 2020.
  
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment for the 2020/2021 school year:

Janelle Gratale  
PreK – 3<sup>rd</sup> Grade Certification  
Bilingual/Bicultural/ ESL Cert (pending)  
Step 7 BA+ 15 - \$54,807. \*

\*Pending Negotiations

Introduced by: J. Woo

Second by: E. Min

All eyes on roll call

(T. Matarazzo – absent)

Palisades Park Board of Education  
Palisades Park, New Jersey

May 20, 2020

Report of the Negotiations Committee – Mr. Jeffrey Woo

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a Memorandum of Agreement between the BOE and the Teamsters Local 97 Union.

Duration: July 1, 2020 – June 30, 2025.

Wage Increases effective 07/01/20 to 07/01/2025: 2% or \$1,200 (whichever is greater)

Agreement includes a clothing allotment: \$350 per year for the duration of the agreement.  
\$150 per year – work shoes allotment for the duration of the agreement.

Health, Dental, Vision insurance benefits, less member contribution equivalent to the tier-four Level of contributions.

Introduced by: J. Woo

Second by: R. Lee

All ayes on roll call

(T. Matarazzo – absent)

Palisades Park Board of Education  
Palisades Park, New Jersey

Report of the Food Service Committee – Mrs. Eun Min

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of the Food Service Management contract with Pomptonian, Inc., Fairfield, NJ for the 2020/2021 school year.

Be It Further Resolved, that the FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$35,997.00 to be paid in 10 monthly installments of \$3,599.70. The SFA (School Food Authority) guarantees the payment of such costs and fees to the FSMC.

Introduced by: Eun Min

Second by: Jeffrey Woo

Roll call: Ayes – Jang, Kim, Lee, Mattessich, Min, B. Woo, J. Woo, Yang

(T. Matarazzo – absent)

# ACCOMPLISHMENTS

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## Palisades Park School District 2019-2020

Pomptonian is proud of the personalized service that we provide in each of the districts we serve. Each year we strive to make enhancements that benefit the district and the students we feed. Some achievements over the course of the school year:

- In addition to celebrating National Farm to School Month, we expanded student knowledge of healthy eating with our Farm-to-Tray initiative. Students enjoyed local, in season produce through daily menu offerings from local farms including Honeycrisp Apples, Sweet Potatoes, McIntosh Apples, Butternut Squash, Asian Pears, Cauliflower, Broccoli, Bartlett Pears, Purple Potatoes and Bell Peppers
- Celebrated culturally diverse menu offerings during our exciting Flavors Around the World promotion such as Tamales from Mexico, Caribbean Keshi Yena with Maduros and Pineapple Chow, Chicken Tikka Masala with Basmati Rice from India and Chicken Adobo with Pancit celebrating the Philippines
- Increased participation by expanding variety of "Grab and Go" options, such as Specialty Salads and pre-made sandwiches attractively displayed in the open-air refrigerated display as well as Korean meal options
- Expanded the number of healthy meal options including Pasta w/Grilled Chicken and Vegetables, Chicken Capri Sandwich with Marinated Chicken, Roasted Peppers & Balsamic Dressing, General Tso's Chicken with Brown Rice and Lemon Chicken with Roasted Vegetables
- Incorporated student and community feedback gathered from Nutrition Advisory Committee meetings
- Expanded the Farm Stand to offer a larger variety of fresh vegetables and fruits daily utilizing the fresh fruit and vegetable direct delivery program
- Enhanced speed of service by creating an express line for students paying with ID cards when necessary
- Featured several special event days including Fresh Made Waffle Day, Korean Sampling Day, Made to Order Omelet Day, Chipotle Burrito Day, Freshly Prepared Pasta, Sushi Day, Outdoor Picnic Day, Chicken Wing Day and more





Palisades Park Board of Education  
Palisades Park, New Jersey

May 20, 2020

Report of the Calendar Committee – Mr. Barnabas Woo

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent adopts the School District Calendar for the 2020-2021 school year (Attached).

Introduced by: B. Woo

Second by: E. Min

All eyes on roll call

(T. Matarazzo – absent)

# PALISADES PARK SCHOOL DISTRICT CALENDAR

## SCHOOL YEAR 2020-2021

### September (17 days)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
4	15	16	17	18
21	22	23	24	25
28	29	30		

Sept. 2/3 Faculty Report  
 Sept. 4 & 7 Labor Day Observ.  
 Sept. 8 Students Report  
 Oct. 9 Early Dismissal  
 Oct. 12 Columbus Day  
 Oct. 21 Early Dismissal  
 (Staff Development)

### February (17 days)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	<del>12</del>
<del>15</del>	<del>16</del>	17	18	19
22	23	24	25	26

### October (21 days)

M	T	W	T	F
			1	2
5	6	7	8	9
<del>12</del>	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Nov. 3 Election Day  
 Nov. 5, 6 NJEA Convention  
 Nov. 26,27 Thanksgiving  
 Dec. 24-31 Holiday Recess

### March (23 days)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Jan. 1 New Year's Observ.  
 Jan. 18 M. L. King, Jr. B'day  
 Jan. 27 Early Dismissal  
 (Staff Development)

### April (16 days)

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Feb. 12-16 Winter Recess  
 Mar. 17 Early Dismissal  
 (Staff Development)

### November(16 Days)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

### December(17 Days)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Apr. 2 Good Friday  
 Apr. 5-9 Spring Recess  
 May 31 Memorial Day  
 June 22 Tentative Last Day of School ~~31~~  
 (182th Day\*)

### May (20 days)

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

### January (19 days)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**PLEASE NOTE: In case of  
 Emergency, Spring Recess has  
 been designated as "Make-up"  
 days. Please DO NOT make  
 any permanent plans or  
 reservations for those days.**

### June

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

*\*Two days have built into the calendar for emergency closings.*

**Graduation date to be  
 finalized by the Board of  
 Education at the April Board  
 Meeting.**

Adopted:

**Early Dismissal on October 9, November 25, December 23, April 1, and May 28.**

Palisades Park Board of Education  
Palisades Park, New Jersey

May 20, 2020

Report of New Business

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an updated "Distance Learning Plan" through the end of the 2019/2020 school year.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Memorandum of Understanding between the Palisades Park Board of Education and the NJ Office of Emergency Management (NJOEM).
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves revisions to the current grading policy:
  - Grade A – Students complete/submit the majority of assignments and respond to teacher feedback. Students submit quality work.
  - Grade B – Students have completed about half of assignments and/or inconsistently respond to teacher feedback.
  - Grade D – Students have completed few, if any assignments. Extenuating circumstances have prevented students from participating in distance learning.
  - Incomplete – Students have not completed any assignments. Incompletes not resolved by 07/31/20 will be adjusted to "F" by the administration.

Introduced by: J. Mattessich

Second by: E. Min

All eyes on roll call

(T. Matarazzo – absent)